

Board of Review

AGENDA

City Hall, 101 S. Second Street, Black River Falls, WI

May 11, 2022 – 9:00 A.M.

1. Clerk call the meeting to order
2. Roll call
3. Clerk verifies a recording device is present and recording
4. Clerk announces those present
5. Clerk confirm the Board of Review meeting notice was properly published and posted.
6. Select a chairperson for Board of Review
7. Chairperson leads rest of the meeting
8. Select a vice-chairperson for Board of Review
9. Verify that a member has met the mandatory training requirements
10. Verify that the city has an ordinance for the confidentiality of income and expense information provided to the assessor under state law (Wis. Stat. §70.47(7)(af))
11. Consider request for Waiver of Board of Review Hearing from Wal-Mart Real Estate Business Trust for parcel 206-2210.0000
12. Consider Request to Testify by Telephone or Submit Sworn Written Statement at the Board of Review from Wal-Mart Real Estate Business Trust for parcel 206-2210.0000
13. Consider Request for Waiver of Board of Review Hearing from Gross Bros. Enterprises, LLC for parcel 206-2214.0000 and parcel 206-0014.0045
14. Hear objections, if any and if proper notice/waivers given, unless scheduled for another date
15. Review the assessment roll & perform statutory duties:
 - a. Examine roll
 - b. Correct descriptions or calculation errors
 - c. Add omitted properties
 - d. Eliminate double assessed property
16. Certify all corrections of error
17. Verify with the assessor that Open Book changes are included in the assessment roll
18. Consider/Act on scheduling additional Board of Review date(s)
19. Adjourn (To later date if necessary)