

CHAPTER 4
POLICE DEPARTMENT

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4.01 COMPOSITION OF POLICE DEPARTMENT. The Police Department shall be minimally staffed based upon an approximate population of 3,600 as follows:

- (1) One Chief of Police / Criminal Investigator
- (2) Five full-time Patrol Division Officers
- (3) One full-time Administrative Assistant
- (4) Four Limited Term part-time Police Officers

The City of Black River Falls Police Department shall maintain police protection on a 24 hours per day seven (7) days per week basis.

4.02 SALARIES. The Black River Falls Police Department shall be maintained and funded by the City of Black River Falls Common Council. The Annual budget for the Black River Falls Police Department shall be established by the Chief of Police in conjunction with City Administration and subject to approval by the Black River Falls Common Council. All fees and deposits collected or received by the Department shall be deposited with the City Treasurer weekly.

4.03 DISCIPLINARY ACTION. Disciplinary action against the Chief of Police and subordinates shall be in compliance with sec. 1.19 of this Code.

4.04 CHIEF OF POLICE, POWERS AND DUTIES.

(1) The Chief of Police shall possess the powers, enjoy the privileges and be subject to the liabilities conferred and imposed by law upon marshals and constables.

(2) He/She shall obey all lawful written orders of the Mayor and the Council.

(3) He/She shall cause the public peace to be preserved and see that all laws and ordinances of the City and State are enforced and, whenever any violation thereof shall come to his/her knowledge, he/she shall cause the requisite complaint to be made and see that the evidence is procured for the successful prosecution of the offender.

(4) He/She shall exercise supervisory control over all the personnel of the Department and may adopt, subject to the approval of the Council, rules and regulations for the government, discipline, equipment and uniforms of police officers.

(5) He/She shall be solely responsible for the care and condition of the equipment used by the Department.

(6) He/She shall keep an accurate and complete record of all complaints, arrests, traffic violations, convictions and dispositions of the Department and shall present a monthly report thereof to the Council at its first meeting of each month.

(7) He/She may suspend, without pay, for a period not exceeding 30 days, any police officer for cause, subject to the right of the aggrieved person to appeal to the Police Committee.

4.05 POLICE OFFICERS.

(1) **GENERAL POWERS AND DUTIES.** Each officer of the Department shall possess the powers conferred on marshals and constables by law, shall preserve the public peace and shall enforce the laws and ordinances of the State and City subject to the orders, rules and regulations of the Chief.

(2) **POWER OF ARREST.** The Chief of Police and any police officer shall arrest all persons in the City found in the act of violating any law or ordinance of the City or State or aiding or abetting in such violation, and they shall arrest without warrant all persons who they have reasonable grounds to believe have violated any law or ordinance and who will not be apprehended unless immediately arrested, shall take all arrested persons in charge and confine them, and shall, within a reasonable time, bring such persons before the court having jurisdiction thereof to be dealt with according to law.

(3) **REPORTING DANGEROUS CONDITIONS.** The Chief of Police and any police officer shall report all street and sidewalk obstructions, unlighted street lamps, unlawful street signs or signals and defective or dangerous streets and sidewalks to the Director of Public Works.

(4) **ASSISTING FIRE DEPARTMENT.** Whenever necessary, any police officer shall assist the Fire Department in maintaining order at the scene of a fire.

(5) **PERMITS AND LICENSES.** The police officers shall ensure that the necessary permits and licenses issued by the State or the City are in the possession of or are properly displayed by any person engaged in an activity or business within the City for which a permit or license is required and that the terms of such license or permit are complied with.

4.06 DEPARTMENT RULES. The Chief of Police shall prepare rules for the administration of the Police Department, which rules shall be in full force upon approval of the Council.

4.07 MUTUAL ASSISTANCE. In accordance with §66.0313, Wis. Stats., and policies established by the Council, the Chief of Police may respond to requests for police personnel from other governmental entities and may request said jurisdiction to provide police personnel to the City.

4.10 PENALTY. Any person who shall violate any provisions of this chapter or any rule, regulation or order made hereunder shall be subject to a penalty as provided in sec. 25.04 of this Code.